

Board Meeting Minutes
April 17, 2024

Present: Lowell Palecek
Sue Harrington, via zoom
Paula Anderson
Bev Yoki
April Siekmeier
Mark Siekmeir
Kurt Mead, Park Naturalist
Grace Hill, Asst. Park Manager
Morris Manning

Absent: Anne Marie Moseman

Meeting called to order at 10:04 am

Motion to approve the agenda by Sue; second by Bev ; Approved.

Motion was made to accept the March Minutes with corrections by Sue; second by Lowell; Approved.

Reports:

Presidents -

- Lowell responded to the Parks & Trails Commission survey.
- He added to comments that they need to improve the reimbursement process.
- He added our support for their efforts for capital improvement, investing in the parks & trails, and no expansion of OHV usage/trails in the parks.

Treasurer -

- Balance Sheet - 3/31/2024
- Park State Bank \$ 569.56 \$ 705.56
- Parks & Trails \$4,610.24 \$ 8,798.67
- **TOTAL** **\$5,179.80** **\$ 9,504.23**
- Summary
- Starting Total \$ 5,179.80
- Income \$6,366.00
- Expenses - 2,041.57
- **TOTAL** **\$ 9,504.23**

- Winter Fest
 - Expense Total \$1,703.38
 - We had \$2,300.00 in grants
 - There are still a few outstanding expenses that we are awaiting the billing so we can pay them.

Park Staff -

- Kurt is still working on something for Earth Day
 - Can it be pulled together in time?
 - Checking YouTube” to possibly post a link on our social media sites.

- Grace is still busy with the hiring of new staff and arranging housing.
 - 2 Naturalist Interns & Operations and 2 night security at Eckbeck & Finlan in Icecastle trailers
 - At the b&b unit will be intern housing.
- Clearing up of trails continues after the storm.
- Internet access at check in areas for online registration will be improved. Also switching to Yoddle
- Tettegouche Camp news
 - Cabins A, B, C, and D renovations are complete
 - Shower Building needs some roofing work.
 - Lodge Building is still in progress
 - The park is looking for someone to re-cover some cushions in the cabins. If we know of anyone able to do this have them contact Grace at the Park Office.

Old Business:

DNR Rules for Employees -

- The guidelines are in effect now
 - This impacts Bev's involvement as a Board Member (again)
 - At this time she will step down as our Vice President for the summer
 - Sue will step in to be our VP
 - April Siekmeir was asked to fill the At Large Member of the Board and has been appointed to fill the fifth position on the Board.
- Motion was made, by Lowell, to accept Bev's resignation as Vice President and a voting member of the Board as of May 1, 2024. Second by Paula; Approved

2024 Projects & Plans for DNR -

- These are the changes and adaptations we have made to the plan:
 - June 8th Scavenger Hunt (Free Day at the Park)
 - Morris Manning and Paula will facilitate it
 - Artist Reception contact change to Paula Anderson
 - Nature Book Club wording will remove "new"
 - Photo Contest year will be changed to 2025
 - Nature Play Area changes to project are:
 - Continue maintenance and updates to elements
 - Add signage
 - Install Chickadee Hollow in the NPA
 - Change title of Trail Ambassador to "Stewardship"
 - Lowell and Sue will be contacts
 - Start with trail stewards this year; No roving interpretation
- Corrections will be made and then signed off by Lowell and Grace.
- Motion to accept these changes/corrections made by Bev; second by Sue; Approved

Trail Stewards -

- They had a Zoom meeting with 14 member volunteers attending
- Katie and Grace will prioritize trails that need attention.
- Ask volunteers for their preference of trail sections they want to care for before posting the entire list of trail sections.
- Trail sections will be divided into one mile pieces.

Artist Reception -

- Our next reception is May 3

- The Hospitality Committee will be contacted to set up, provide refreshments, and clean up.
- Kurt will contact WTIP to do an artist talk.

Kiosk -

- We will be utilizing an existing digital monitor by the meeting room.
- We are looking for a donation of a laptop or tablet that will be used to set up a slide show or events, elements at the park that the FTSP are currently working on or participating in.
- The laptop/tablet will be housed in a locked tech closet in the meeting room.
- Mark Siekmeir offered help with a dongle or cords if we need them.

New Business:

Nature Play Area -

- Chickadee Hollow update:
 - Six of the eight children have been repainted by Paula and ready to go.
 - When we are ready to install this element at the NPA we will need Park involvement to complete the work.
- A Service Learning group is coming to the NPA in June to help with refreshing the wood chip paths and areas.

Storage Closet -

- Morris Manning has agreed to work on the storage closet with Kurt to design and build
- He has sketches and material list
- We need to get him the dimensions of the totes we want to use.
- Incorporate sliding doors for convenience into the design.
- Set a budget of \$200 for the project
- Motion was made for Morris to spend up to \$200 for construction of this storage closet by Sue; second by Bev; Approved

2024 Free Park Day Scavenger Hunt -

- It will take place on June 8th
- Morris Manning and Paula will facilitate
- Planning on using up small token toys etc. leftover from previous years.

North Shore Area Partners Basket -

- NSAP has asked for our group to participate in a Silent Auction of Baskets during Bay Days 2024.
- Suggestions for things to include in the basket were:
 - An annual park sticker
 - Items from the Park Store - asking Connie to see what she might have to donate.
 - Paula will donate a Johnathan at the Park artwork piece.
 - Bev will donate a basket for us to use.
- Motion was made to participate in the Silent Auction and purchase an annual park sticker to put in it by Bev; second Sue; Approved

Bat Houses -

- Grace asked if the FTSP would build three 4-chamber bat houses to be placed out at Tettegouche Camp. During the renovations of the cabins many bats were displaced in the process and they would like to provide new homes for them to come back to.
- Grace has the build plans which include a material list.
- Coast would be around \$50 each

- We can ask around for some donated materials to help with cost.
- They would like to see them built in the next few months.
- Motion was made to build three bat houses by Sue; second Bev; Approved

Newsletter -.

- Morris Manning is planning on putting out a May Newsletter
- If you have anything you would like to see included please contact him.

Next Board meeting is set for Wednesday, May 15th at 10am in the Visitor Center meeting room.

Motion to adjourn meeting by Bev; second Paula, Approved

Minutes draft submitted by Paula Anderson, secretary