

Volunteer Tennesen Notice and Health Screening Questions

Volunteers are required to complete daily health screening before reporting to the worksite. Please text or call your volunteer supervisor to acknowledge you have:

- Read the Tennesen Notice and
- Answered the health screening questions.

When texting or calling your volunteer supervisor do not provide medical information of any kind.

IMPORTANT NOTE: If you answer “no” to the first four health questions, you are cleared to report to the worksite. The last question is only asked if you have been exposed to someone with COVID-19 in the past five days.

Tennesen Notice

Prior to entering the workplace, all employees, contractors, vendors, volunteers, and interns will be asked a series of questions. Depending on the answers to these questions, some state employees may be asked additional screening questions by HR. All of this data is classified as private under the Minnesota Government Data Practices Act.

We will use this data to screen individuals before they enter the workplace for potential COVID-19 related health risks to try to avoid the potential of spreading COVID-19. The data helps us to determine whether risk factors are present and whether you will be denied admission to the workplace for the protection of agency staff and/or the public.

This is not a COVID-19 test and is not a determination of whether or not an individual is infected with, or has been exposed to, COVID-19.

This data will be gathered and reviewed by agency staff, including non-medical personnel, to determine whether to permit you to enter the workplace. You are not legally required to provide this data. However, if you refuse to provide the data, you will not be admitted to the workplace. A refusal to provide the data may also result in employment consequences, as determined by the agency and as set forth in the agency’s Health Screening Policy. The data collected from you may be shared with agency staff collecting the data, agency HR staff, the agency safety administrator, agency supervisors and managers, and other persons or entities authorized by law.

Health Screening Questions

1. In the past 10 days, have you been severely ill with COVID-19?

- No: move to question 2
- Yes: you are not cleared to enter the worksite. Report to your supervisor using your regular call-in procedure.

2. In the past 5 days, have you had any of the following COVID-19 symptoms that can't be explained based on another health condition?

Fever of 100.4°F or higher or feeling feverish (such as chills, sweating); a new cough; new shortness of breath; a new sore throat; new congestion or runny nose; new muscle or body aches not related to exercise; unusual fatigue; new loss of taste or smell; new nausea/vomiting or diarrhea; new headache.

- No: move to question 3
- Yes: you are not cleared to enter the worksite. Report to your supervisor using your regular call-in procedure.

3. Have you had a positive COVID-19 test based on a sample taken in the past 5 days?

- No: move to question 4
- Yes: you are not cleared to enter the worksite. Report to your supervisor using your regular call-in procedure.

4. In the past 5 days, have you been exposed to someone with COVID-19?

- No: you are cleared to enter the worksite.
- Yes: move to question 5

5. Have you received your COVID-19 booster OR have you had a positive COVID-19 laboratory-confirmed viral test within the past 90 days and have recovered?

- No: you are not currently cleared to enter the worksite. Report to your supervisor using your regular call-in procedure.
- Yes: you are cleared to enter the worksite.