

VOLUNTEER AGREEMENT FORM - Part 2 of 2

(Revised 07/2020)

Notice of Intent to Collect Private Data of Volunteer

As an applicant as a Minnesota Department of Natural Resources volunteer, certain data collected on this form is classified as private data under Minnesota Statutes, section 13.43. You are being asked to provide private data, including home address, telephone number, email address and emergency contact information in order to facilitate your volunteer placement. You are not required by law to provide this information, but if you do not, DNR will not be able to contact you or others in case of an emergency, or appropriately place you for volunteer activities and you may not receive important documents. Your private data will be available to DNR personnel whose work position or duties require access, to those involved in your volunteer activities, to those required or allowed by state or federal law or pursuant to court order, and to those with your written consent.

Volunteer to Complete

First name:

Last name:

Email:

Address (number and street):

City:

State:

Zip code:

Phone number:

Volunteer position title:

Location of volunteer activity:

Full name of DNR staff coordinating activity:

Emergency Contact Information

First name:

Last name:

Relation to volunteer:

Phone number:

Terms of Agreement

Volunteer Expectations

Volunteers are expected to follow the same rules and regulations as employees concerning use of computers, email, Internet use, phones, workplace behaviors, alcohol and drug use, violence prevention, harassment, discrimination, and code of ethics (M.S. 43A.38). Zero tolerance of workplace violence applies to volunteers. (Op Order 104.)

Release of Intellectual Property Rights

All right, title, and interest in all intellectual property which may be conceived or originate, either individually or jointly by others, and which arises out of the performance of my activities with the DNR, will be the property of the State of Minnesota and must be assigned to the State. I also agree, upon request of the State to execute all papers and perform all other acts necessary to assist the State to obtain and register copyrights and patents on such materials. Works of authorship created by me in the performance of my activities with the DNR shall be considered "works made for hire" as defined in the U.S. Copyright Act.

Volunteer Photographs and Visual Images

Photographs and visual images of volunteers collected by the DNR may be considered private data under Minnesota Statutes, section 13.43. The DNR is providing you with the following notice regarding photographs and visual images of you that it may collect. Photographs or visual images of you may be taken while you are volunteering for the DNR. These images may appear on websites, in public information communications, including videos, newsletters, bulletins, brochures, honors and award recognitions, and booklets. These photographs or visual images may be made available to DNR employees and the public at large now and at any time in the future.

Talent Release

I give permission and rights to the State of Minnesota and the DNR to record my performance and to use images of me, my performance and my sounds. I understand that this use includes the rights to reproducing, publishing, publicly displaying, distributing, licensing and assigning said recordings together with the copyright to these recorded images in all formats. I authorize my name to be used in connection with all uses of these recorded images and sounds. I understand that I will not be paid for any uses of these recorded images and sounds. I waive all rights to inspect, approve or control how these recorded images and sounds will be used by the State of Minnesota and the DNR. I understand that the State of Minnesota and the DNR will not intentionally distort or misrepresent these images and sounds in use of them. I agree to not sue and to hold harmless the State of Minnesota and its officials,

employees, contractors and licensees from any claims or damages arising from the use of these recorded images and sounds of me and my performance.

SIGNATURES

I have read, understand, agree to abide by the terms of this agreement and position description, and have the right to contract in my own name. If I am unable to meet this commitment, I will contact my DNR supervisor.

Volunteer's signature:

Date:

If under 18 years, a parent/guardian must approve and sign.

Parent/Guardian's Signature:

Date: